

RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

April 1, 2020
7:00 p.m.

MINUTES FOR WORKSHOP/ACTION MEETING

I. Call meeting to order/Flag Salute

Board President, Ms. Kelly Norris, called the Workshop/Action Meeting of the Board of Education of the Borough of Riverdale to order on April 1, 2020. The meeting was opened at 7:02 p.m. with a flag salute.

II. Presiding Officer's announcement regarding notification of this meeting to the public.

Ms. Norris, Board President read the following public announcement

The Notification requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Public Business Meeting in a legal advertisement in the Suburban Trends and The Record (March 8, 2020) with copies posted in the Riverdale School, Municipal Building, Town Library, and filed with the Clerk of the Borough of Riverdale.

I direct that this public announcement is entered in the minutes of this meeting.

III. Roll Call

Roll Call was taken by Mr. Gutierrez

Present: Kelly Norris, Jessica Muzzio-Rentas, Marybeth Miller, Keith Hamilton, Jill Morano, Kathleen Miceli, and Ann Marie Nadiroglu

Absent:

Also Present: Mr. Anthony Riscica, Interim Superintendent, Mr. Jayson Gutierrez, Business Administrator/Board Secretary

Ms. Norris departed the meeting at 7:16 p.m. Mrs. Mizzio-Rentas presided.

IV. Recognition of visitors.

There were three (3) members of the public present

V. Presentations: none

VI. Oral Communication on Agenda Items only: None

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying on the business of the school, and therefore, are not public meetings, but meetings held in public."

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the "Oral Communication" portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

VII. Approval of Minutes

- A. It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Minutes**:

Public Business Meeting	March 18, 2020
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Motion By:	Ms. Norris	Second by:	Ms. Miller
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Jill Morano- Yes	Keith Hamilton -Yes
Marybeth Miller - Yes	Jessica Muzzio-Rentas - Yes	Kelly Norris - Yes	

VIII. Committees

A. FINANCE

1. Committee Report - Kelly Norris: None

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following. **Finance** items, *none

Motion By:		Second by:	
Discussion:			
Roll Call Vote			
Ann Marie Nadiroglu -	Kathleen Miceli -	Jill Morano -	Keith Hamilton-
Marybeth Miller -	Jessica Muzzio- Rentas-	Kelly Norris-	

3. Items to be approved on April 22, 2020:

- a. Approval of the payment of the following bills and claims:

Payroll for the period ending March 31, 2020	\$
Payroll for the period ending April 15, 2020	\$
Bills List dated April, 2020	\$
Warrants #	

Health/Prescription plan premiums (SEHBP) for April	\$
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- b. Approval of the attached line item transfers for February 2020.
- c. Approval of the Board Secretary's and Treasurer's Reports for the month ending February 29, 2020. It has been determined that they are in agreement; acknowledges receipt of the Secretary's certification that no budgetary line item account has obligations, payments or orders which exceed the amount appropriated or has been over expended in accordance with N.J.A.C.6A-16.10(c)3 and 4; and certifies that in accordance P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education.

B. PERSONNEL

1. Committee Report - Kathleen Miceli: None

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Personnel** items, a

Motion By:		Second by:	
Discussion: A - Tabled by Mr. Riscica and Mr. Gutierrez			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Jill Morano -	Keith Hamilton -
Marybeth Miller -	Jessica-Muzzio-Rentas-	Kelly Norris -	

- a. **TABLED** Approve all Hourly and Part-Time staff members be paid their contractual salaries/rates during the closure of district facilities as follows.
 - i. Payroll for March 30, 2020

Week of: March 9th-13th (in district) - All Hourly employees and Part Time custodians will be paid for actual hours worked.

Week of: March 16th-20th (closed) - Hourly/ aides to be paid scheduled hours, Part time custodians at average hours worked
 - ii. Payroll for April 15, 2020

Week of: March 23rd - March 31st (closed) - Hourly/aides to be paid scheduled hours, Part-Time custodian(s) average hours worked

*April 1st - April 30th - Hourly/aides to be paid early dismissal scheduled hours, Part time custodian(s) at 1/2 average hours worked and then reevaluated at the beginning of each subsequent month.

*April 10 - 17th will be an unpaid period due to scheduled break.

C. POLICY

1. Agenda reading- Ann Marie Nadiroglu: None

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Policy** item, *none

Motion By:		Second By:	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Jill Morano-	Keith Hamilton -
Marybeth Miller	Jessica Muzzio- Rentas -	Kelly Norris -	

3. Items to be approved on April 22, 2020:

- a. Approval of the first reading of the following new and revised Policies and Regulations:

Policy Number	Regulation Number	Policy/Regulation Name
1581	1581	Domestic Violence
2422		Health and Physical Education
3421.13		Postnatal Accommodations (New)
4421.13		Postnatal Accommodations (New)
5330	5330	Administration of Medication
7243		Supervision of Construction
8210		School Year
8220		School Day
	8220	School Closings
8462		Reporting Potentially Missing or Abused Children

D. FACILITIES/TRANSPORTATION/TECHNOLOGY

1. Committee Report - Keith Hamilton: Nothing to report.

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **TFT** items, *none

Motion By:		Second by:	
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Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Keith Hamilton-	Jill Morano -
Marybeth Miller -	Jessica Muzzio-Rentas-	Kelly Norris -	

E. CURRICULUM/INSTRUCTION/SPECIAL SERVICES

1. Committee Report - Kathleen Miceli: None

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CISS** items, a

Motion By:	Mrs. Muzzio-Rentas	Second by:	Ms. Norris
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Jill Morano-Yes	Keith Hamilton - Yes
Marybeth Miller- Yes	Jessica Muzzio-Rentas-Yes	Kelly Norris - Yes	

a. Approval of the reimbursement and expenses, previously approved by the Interim Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Substitute Required
4/8/20-5/13/20	Lynn Hutman	6 Session Excel Webinar	Remote	\$150.00	No
4/8/20-5/13/20	Erica Videc	6 Session Excel Webinar	Remote	\$150.00	No
*PLUS MILEAGE AND TOLLS IF APPLICABLE					

C. COMMUNITY RELATIONS

1. Committee Report - None

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CR** item, *none

Motion By:		Second by:	
Discussion: Ms. Norris- For Career Day maybe asking the Public Servant. Mrs. Morano- I have spoken with a few and I will come back once I have something.			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Jill Morano -	Keith Hamilton -

Marybeth Miller -	Jessica Muzzio-Rentas -	Kelly Norris -	
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D. NEGOTIATIONS

1. Committee Report - Kelly Norris: None

E. POMPTON LAKES LIAISON

1. Committee Report - Kelly Norris: None

Non Action Items:

A. Letters and Communications - Kelly Norris:

- None

B. Interim Superintendent's Report - Anthony Riscica

- Excellent participation from families with online instruction.
- Survey to parents will be sent tomorrow as well as one to teachers.
- Participation rate is close to that of a regular school day.

C. Enrollment as of April 1, 2020

PreK-8	326
PLHS - Tuition	127
Option III	0
Academy/Vo-Tech	15
Out of District (Prek-8th grade)	2
Out of District (9th grade +)	6
Charter	1
Home Instruction	0
School Choice	5

D. BA/BS REPORT - Jayson Gutierrez

- The Science Lab is still scheduled to begin. At this time, with the building closed to staff and students, the start date will more than likely be moved up. We are in discussions with the architect and contractor.
- Mr. Dan Denude and the custodial staff are beginning daily rotations. They will continue to maintain the building as well as the grounds. They will also commence a "soft" start to the summer cleaning schedule.
- 20-21 Budget update
- Food services were moved to a weekly offering. Every Tuesday we will distribute meals for five days.

E. ORAL COMMUNICATION

- None

F. Information and Questions from Board Members

- Mrs. Muzzio-Rentas- read this statement for Ms. Kelly Norris:

I would like to take a moment to speak to you on behalf of your board.

Thank you.

Thank you to all of you for working together and keeping our children safe and smart.

Thank you to our staff for the insurmountable time you are putting into your lessons and instruction. You have been and continue to be amazing.

Thank you to our administrative staff for staying informed and leading us through this.

Thank you to our parents for taking “being an involved parent” to a whole new level. We all understand how hard you are working with your children, we all understand it is hard. But, you are doing a great job and you should be proud.

- Mrs. Muzzio-Rentas- As a teacher and parent, I am proud of the staff and what they have done. It is amazing.
- Ms. Miller - A neighbor and mother of my friend was hit by a car in Riverdale. She had been in the ICU for a lengthy period of time and was recently released from the hospital. She returned to the hospital yesterday. She is a former board member and very active in the community. Please send her prayers and well wishes.

IX. Future Meeting and Important Dates were reported by Ms. Norris, Board President.

April 22, 2020	Public Business Meeting	7:00 p.m.
May 6, 2020	Workshop/Action Meeting Public Budget Hearing	7:00 p.m.
May 20, 2020	Public Business Meeting	7:00 p.m.

X. Executive Session

Motion by Mrs. Muzzio-Rentas, seconded by Mrs. Nadiroglu at 7:20 pm to move into Executive Session

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

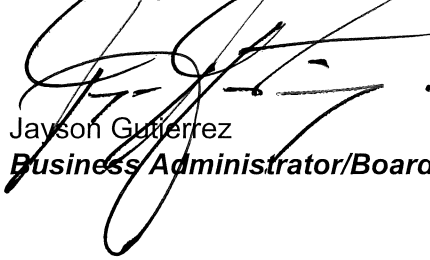
1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss confidential student and personnel matters.
2. The matter discussed will be made public when confidentiality is no longer required.

XIII. Adjournment

Motion by Mrs. Muzzio-Rentas, seconded by Mrs. Nadiroglu at 7:20 pm to adjourn from the public business meeting.

Carried by unanimous voice vote.

Respectfully submitted,



Jayson Gutierrez

Business Administrator/Board Secretary